

mydeposits

# Vacating sharer



Property address: \_\_\_\_\_

Landlord/agent name: \_\_\_\_\_

Remaining tenant name/s: \_\_\_\_\_

Vacating tenant: \_\_\_\_\_

## To be completed by vacating tenant

- 1 I (vacating tenant) wish to be released from the tenancy agreement at \_\_\_\_\_  
and hereby surrender my tenancy with effect from \_\_\_\_\_
- 2 I (vacating tenant) revoke any right, claim or entitlement to the deposit in the sum of £ \_\_\_\_\_  
paid by the tenants on commencement of the tenancy
- 3 I (vacating tenant) confirm that with effect from the date above all my liabilities and obligations in respect to the tenancy will cease and that this surrender of tenancy is made with the agreement with all remaining tenants

## To be completed by remaining tenants

- 4 I/we (remaining tenants) acknowledge that I/we continue to remain liable for the performance of the tenants' obligations on the terms of our tenancy agreement
- 5 I/we (remaining tenants) agree that we are now responsible for the deposit and the release of any monies

**Landlord/agent signature**

**Vacating tenant signature**

**Remaining tenant/s signature**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Date** \_\_\_\_\_

**Date** \_\_\_\_\_

**Date** \_\_\_\_\_



# mydeposits

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Registered in England No: 05861648. VAT No: 893 9729 49



Ministry of Housing,  
Communities &  
Local Government



**TOTAL**  
Property

**PART OF THE  
BROWN & BROWN TEAM**